ADMINISTRATORS COUNCIL

Meeting of Thursday, November 12, 2020

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the video conference were: Kahele Dukelow; Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Weekly Announcements. The Council discussed items to be included in the Chancellor’s next weekly campus announcement.
	1. 600 Thanksgiving drive-through meals.
	2. The new PV system has been approved by MECO. The anticipated activation date is December 1, 2020.
	3. Kaʻaʻike air conditioning construction work is nearing completion. Work on Pāʻina may start in December.
	4. There have been developments regarding grants.
	5. Repainting of Pāʻina is proceeding.
	6. The Apprenticeship program is repainting the interior of Laulima building.
	7. Flu shots and COVID tests are available at the Health Center.
	8. The Lānaʻi Education Center is re-opening on Monday.
3. Retirements. Chancellor Hokoana suggested recognizing recent UHMC retirees.
4. Campus Discussions. Kahele Dukelow reported on a poll of program and department chairs. The Council discussed other ongoing discussions regarding priorities and right-sizing. David Tamanaha discussed the treatment of salary savings in bolstering campus reserves. The Council discussed the status of anticipated employee furloughs. David Tamanaha reported on the denial of CARES Act funds for HVAC retrofit costs. Kahele Dukelow suggested making minutes and other budget documents more accessible.
5. ChargePoint. Chancellor Hokoana reported on possible changes in EV charging rate schedules. The revised rate schedule would include 3 hours of free charging.
6. Hospitality Academy. David Tamanaha reported on the status of business plans for the Hospitality Academy. He will be meeting with HOST faculty.
7. Sodexo. David Tamanaha reported on discussions with Sodexo regarding possible Spring 2021 operations. Laura Nagle reported that she has a meeting tomorrow regarding the Spring 2021 food production class.
8. Curtailed Electricity. The Council discussed possible uses of curtailed electricity, including ice production.
9. Molokai Demonstration Farm. Chancellor Hokoana requested that Brian Moto contact the Hawaiʻi Department of Agriculture regarding the Molokai Demonstration Farm lease.
10. Student Affairs. Debra Nakama reported that student affairs units (Counseling, Admissions & Records, Financial Aid) are participating in discussions leading to the preparation of charters.
11. Community Needs Assessment. The Council discussed the possibility of a community needs assessment.
12. Next Meeting. The next meeting of the Council will be at 11:30 a.m., Thursday, November 19, 2020.